



Quantock Orienteers

Minutes for QO Committee Meeting

19.30 Monday 8th November 2021 67 Staplegrove Road, Taunton

<p>1</p>	<p>Start (1930) 1.1 In Attendance: Bill Vigar, Roger Craddock, Judy Craddock, Pete Shirvington, Alasdair Shaw, Karen Lewis and Andrew Hopkins via Zoom. Apologies from : Steve Robertson and Jana Truby 1.2 Minutes of Previous meeting approved.</p>	<p><i>Alasdair</i></p>
<p>2</p>	<p>Matters Arising 2.1 Matters arising from previous meeting:<ul style="list-style-type: none">• Map holders – updated list produced.• Phil Sorrell – asked to help with website reports.2.2 Matters arising from virtual AGM:<ul style="list-style-type: none">• Change to the constitution already voted in at AGM:<ul style="list-style-type: none">- <i>extending number of Chairman's terms from 3 to 5</i>• Changes to the constitution required to be in line with BOF's governance expectations:<ul style="list-style-type: none">- <i>Chairman, Secretary and Treasurer cannot all be from same family</i>- <i>Committee members must be individual or family members of BOF</i>Need to make sure that the above two points are added next AGM</p>	
<p>3</p>	<p>Money (1945) 3.1 Finance report received from Steve ahead of committee meeting. 3.2 Membership fees. Judy has complained to BOF about the lack of family membership. Family membership would assist in making orienteering a family sport</p>	<p><i>Steve</i></p>
<p>4</p>	<p>Places (2000) 4.1 Mapping & Mapping sub-Committee. Nothing to report other than Richard Sansbury has sent in a couple of map amendments. 4.2 Permissions. Andrew was hope to be able to update us but is still waiting on a response from FE. He will have a much better idea after the next meeting. The good news is that direct meetings will resume twice a year. National Trust has indicated that they will not be making a charge. We will need to get permissions in a lot earlier and this will need to include all controls, risk assessment and public liability.</p>	<p><i>Bill</i> <i>Andrew</i></p>

<p>5</p>	<p>Marketing and Communications (2015)</p> <p>5.1 Permanent orienteering courses</p> <ul style="list-style-type: none"> • Still getting a lot of use. There has been vandalism at Long Run Meadow, wooden posts rotting. Perhaps posts need engraving. Dave Bullock is looking at alternative material for posts. Look at the present condition of other POCs – Combe Hill, Croydon Hill, Selworthy, Webbers Post, Dunster Castle (Mike Anderson needs contacting with regards last three) and the setting up of a POC at Wimbleball. Bill has not been asked to put control positions of the map! • Updating maps to include our website info <p>5.2 Website</p> <ul style="list-style-type: none"> • We need to look at how we produce final details for events. <ul style="list-style-type: none"> - Certain items missed from SWOL event details – eg. Dress code – leg cover. - Key problem is organisers/planners not passing sufficient or timely info on to the webmaster (or sometimes making their own changes and overwriting existing things). <p>Karen will contact team leaders and make sure that they (or the event organiser) sends to Alasdair specific event details – parking, walk to starts etc.</p> <ul style="list-style-type: none"> • BOF will shortly be analysing our Newcomers info on the website and reporting back to us. <p>5.3 Advertising of Events</p> <ul style="list-style-type: none"> • Many things around advertising need to go out earlier. After the meeting with FE we will be able to get guidance about events and be able to advertise a lot earlier. <p>5.4 Chatsite</p> <ul style="list-style-type: none"> • Getting some good use in post-event discussion. <p>5.5 Email Campaigns</p> <ul style="list-style-type: none"> • Mailerlite system works well for distributing information. Is used for events and general news. 4 address lists – QO Members / JOG members / Expression of Interest • Now doing a month ahead highlights email. • Have had an incident recently where an organiser bulk emailed the membership, including some who had opted out of emails, without going through the system. <ul style="list-style-type: none"> - This generated a complaint. - It could have led to more serious repercussions. <p>Need to ensure that this does not occur again – restrict use.</p>	<p><i>Alasdair</i></p>
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<p>6</p>	<p>People (2100)</p> <p>6.1 Membership – Judy wants to relinquish membership post and we need to look for a volunteer to take up the role.</p> <p>6.2 Volunteer Report – ask Jeff to see if he is still willing to update and amend the volunteer list.</p> <p>6.3 Club captain – Pete will start preparations to get teams for Compass Sport and the JK.</p> <ul style="list-style-type: none"> • JK 2022 in S Wales • QO relay teams. <p>6.4 Co-opting</p> <ul style="list-style-type: none"> • Phil Sorrell has been unofficially asked about taking on more web/social media responsibility and potentially being co-opted into the committee. Can we make a formal approach now? It was agreed that Phil would be a great asset and that we should make a formal approach. 	<p><i>Judy</i></p> <p><i>?</i></p> <p><i>Pete</i></p> <p><i>Alasdair</i></p>
<p>7</p>	<p>Equipment (2130)</p> <p>7.1 Equipment report</p> <ul style="list-style-type: none"> • Electronic equipment responsibilities. Smartphones, smart watches, iZettle, GoPro. <p>Roger and Judy trying to take a step back and are handing the equipment (trying to) over to others. Can we ask members to pass down (after factory reset) old smart phones for use by QO / JOG.</p> <ul style="list-style-type: none"> • Printing equipment and responsibilities at different levels Roger having issues with the black on printing. Committee have given permission for Bill to possibly source a new printer if the issues cannot be resolved. 	<p><i>Judy</i></p>

<p>8</p>	<p>Events and Activities (2130)</p> <p>8.1 Past events:</p> <ul style="list-style-type: none"> • JOG • SWOL Blackborough <ul style="list-style-type: none"> - Lack of JOG members in attendance needs addressing. No White course held as a result. <p>As a result of Covid, JOG lost momentum and Blackborough did not follow a JOG session and suffered as a result.</p> <p>8.2 Plans for future events:</p> <ul style="list-style-type: none"> • JOG – charges to remain the same NT will not charge. • QOFL – entry on the day to be £1 extra. We could look at combining say the 4th JOG with a QOFL. Latest dates received from Richard for Autumn 2022 may need changing because of vegetation etc. 10th Sept 2022 club champs, 25th Sept 2022 Triscombe (not SWOL), 16th Oct 2022 Castle Neroche, 13th Nov Kingscliff and 11th Dec. Croydon Hill? • Street Series <ul style="list-style-type: none"> - January change of venue Bishops Lydeard instead of Minehead. Andy and Rosie will still plan it. - Also change of venue in November from Wells to Wellington. Alasdair taking over as planner for that one. • Christmas Novelty – perhaps ask Tom or we could use Fyne Court and use a previously planned event (Steve Robinson’s) perhaps. Social afterwards in their hall or at village hall. • February Bridgwater w/e. <ul style="list-style-type: none"> - Saturday: Urban offered as SEOUL / UKUL Submissions not open until December. Alasdair will try again. Saturday evening: Street Series Sunday: CSC preliminary - Promotion needed but stuck waiting for permissions. • QOFLs 2022/2023 <p>8.3 Future Major Events / SWOA</p> <ul style="list-style-type: none"> • Offers for National events for 2022/23 <ul style="list-style-type: none"> - British Nights Nov. 2022 <p>8.4 Pre-entry v registration on the day.</p> <ul style="list-style-type: none"> • We have agreed to charge £1 extra for entry on the day. This will also allow for JOG members to attend as normal. We have to have a warning about the possibility of not having enough maps on the day. <p>8.5 RaceSignup</p> <ul style="list-style-type: none"> • Some teething troubles, including an organiser changing settings which exposed participant ICE numbers to the public. Need to ensure that organisers are not able to change parameters – limit who has access. Alasdair will issue code for volunteers. • Generally working well especially the bulk credits which reduce the credit card fees. <p>8.6 Latest list with officials</p>	<p><i>Alasdair</i></p>
<p>9</p>	<p>Any other business (22.15)</p> <p>9.1 QO Tops – Judy requested permission to order more QO Tops – committee agreed.</p> <p>9.2 Doodle poll for next meeting – we didn’t agree a date range?</p> <p>Meeting finished at about 10:40</p>	<p><i>Alasdair</i></p> <p><i>Karen</i></p>