



# Quantock Orienteers

## Minutes for QO Committee Meeting

19.30 Thursday 27<sup>th</sup> January 2022 67 Staplegrove Road, Taunton

<p><b>1</b></p>	<p><b>Start (1930)</b></p> <p><b>1.1</b> In attendance : Phil Sorrell, Steve Robertson, Andrew Hopkins, Bill Vigar, Roger Craddock, Judy Craddock and Karen Lewis Alasdair Shaw arriving late.</p> <p><b>1.2</b> Minutes approved</p>	<p><i>Karen</i></p> <p><i>Alasdair</i></p>
<p><b>2</b></p>	<p><b>Matters Arising</b></p> <p><b>2.1</b> Matters arising from previous meeting:</p> <ul style="list-style-type: none"> <li>• BOF analysis – 100 out of 100 – well done to Alasdair and supported by Phil.</li> <li>• event final details – Alasdair has sent out a link to a document that needs completing by the organisers as soon as possible before the event. Still struggling to get the required information in order to advertise the event and be able to take bookings. Message to go out to Team leaders to ensure that they chase this up. Team leaders to get organisers to get the final details to Alasdair.</li> </ul>	<p><i>Alasdair</i></p>
<p><b>3</b></p>	<p><b>Money (1945)</b></p> <p><b>3.1</b> Finance report. See financial report produced by Steve. Miscellaneous fees refers to the advance payment to Great Wood camp site. JOG has been impacted by the FE charges. We discussed increasing JOG fees and it was decided no increase. It was suggested that we might be able to have the facility for donation when booking.</p> <p><b>3.2</b> Family membership. QO to maintain a family membership.</p>	<p><i>Steve</i></p>
<p><b>4</b></p>	<p><b>Places (2000)</b></p> <p><b>4.1</b> Mapping &amp; Mapping sub-Committee. Bill has passed all areas to Andy and with no feedback from either Andy or Jim, Bill is unable to report. Going forward, we need to ask Andy and / or Jim to produce a statement prior to a committee meeting. Jim has done Bridgwater and is working on Ham Hill. With growing age of our mapping committee, it has been suggested to find enthusiastic members to be encouraged to assist with mapping. It was agreed that we would put our thinking caps on and come up with some names. Perhaps Simon or Miffey, Brian Pearson. Then we offer an on the ground course to get them started. Bill willing to pass on his knowledge. We have numerous areas (some of which are dormant), running events will be the issue long term, not mapping. Steve will look at OCAD licence – team circulating. Phil asked about mapping of schools. Bill suggested that you might still be able to obtain school maps from the council.</p> <p><b>4.2</b> Permissions FE meeting report produced and circulated. Andrew reported that he is maintaining good communications with all FE etc and now that Covid is 'over' things are slowly getting easier. Can now deal with local contacts again. FE will not accept anything in for permission without an all controls map (including where car parking will be), risk assessment, public liability and the application form. Andrew will still require this at least 12 weeks before event. Issue with Ash Priors. Andy not able to do it. Olly will do it. Suggested that the All controls from Alasdair's courses be used to assist. Areas in an FE site – the JOG can only be one day as they will charge us for more.</p>	<p><i>Bill</i></p> <p><i>Andrew</i></p>

<p><b>5</b></p>	<p><b>Marketing and Communications (2015)</b></p> <p><b>5.1</b> Permanent orienteering courses</p> <ul style="list-style-type: none"> <li>• Figures received from Alasdair with regards POCs and increase in use. The use of POCs has increased as a result of the present situation, advertising and BOF pushing.</li> </ul> <p><b>5.2</b> Website</p> <ul style="list-style-type: none"> <li>• Event details <ul style="list-style-type: none"> <li>- Making progress, but it is still slow getting full details from organisers, who often then suddenly point out something they haven't provided is missing or wrong.</li> <li>- Need to stress the need to submit the form with the information needed as included in the Organisers Toolkit.</li> </ul> </li> </ul> <p>Alasdair will hand over to Phil completely at say the end of the season – September. Going forward, we will need to look at the development of a new website – something to address in the future.</p> <p><b>5.3</b> Advertising of Events – recent article in the Wellington newspaper as generated interest</p> <p><b>5.4</b> Chatsite – every post generates a follow up. Phil will produce an article explaining the chatsite.</p> <p><b>5.5</b> Email Campaigns – regular newsletter.</p> <p><b>5.6</b> Social Media - Facebook generating a lot of interest and being shared widely.</p> <p><b>5.7</b> AONB Joint Advisory Council – Quantock Hills. See report from Steve. He sees the situation becoming ever more constraining.</p> <p><b>5.8</b> Forestry England Agreement 2020 – 2023 feedback to Emma Monkman. Need a volunteer to reply to her email with our experiences. Andrew to respond.</p>	<p><i>Alasdair</i></p> <p><i>Phil</i></p>
<p><b>6</b></p>	<p><b>People (2100)</b></p> <p><b>6.1</b> Membership – See membership report from Judy.</p> <p><b>6.2</b> Volunteer Report – Jeff has compiled a new team list as per the present membership.</p> <p><b>6.3</b> Club Captain – Karen to contact Pete and see where things are in relation to a team for the Compass sport, relay teams for the JK etc.</p> <ul style="list-style-type: none"> <li>• JK 2022 in S Wales</li> <li>• QO relay teams.</li> </ul> <p><b>6.4</b> Co-opting – Judy to ask Olly Rant whether he would like to come along to the Committee Meeting.</p> <ul style="list-style-type: none"> <li>• Welcome Phil Sorrell</li> </ul>	<p><i>Judy</i></p> <p><i>?</i></p> <p><i>Pete</i></p> <p><i>Alasdair</i></p>
<p><b>7</b></p>	<p><b>Equipment (2130)</b></p> <p><b>7.1</b> Equipment report – there have been several purchases recently – 10 new SI boxes, gripples, smart battery charger etc.</p> <p><b>7.2</b> New Printer. Bill to have a look at the settings on Roger's printer, Look at purchasing genuine printer cartridges and try a variety of Papers. Once all options investigated – permission given to purchase new printer.</p> <p><b>7.3</b> Printing of maps – JOG – Roger, QOFL – Bill / any in house printer. Regional and bigger events outsource printing - BOF approved printer.</p>	<p><i>Judy</i></p>

<p><b>8</b></p>	<p><b>Events and Activities (2130)</b></p> <p><b>8.1 Past events:</b></p> <ul style="list-style-type: none"> <li>• Christmas event – Fyne Court. Event went well.</li> <li>• QOFL3 – Buckland Wood</li> <li>• Street Series – Norton Fitzwarren and Bishops Lydeard. Look at making the registration window shorter.</li> </ul> <p>Bill suggested that we need reinstate the post event debrief. We need to have a report / debrief received from all three event officials (planner, controller and organiser) following the event.</p> <p><b>8.2 Plans for future events:</b></p> <ul style="list-style-type: none"> <li>• JOGs</li> <li>• QOFLs – the event at Triscombe to be the SWOL</li> <li>• Street Series</li> <li>• February Bridgwater w/e. <ul style="list-style-type: none"> <li>- Saturday: Urban Special 26 entries to date</li> <li>- Saturday evening: Street Series 4 Bridgwater college for parking</li> <li>- Sunday: CSC preliminary. Upset amount QO that there is no CSC entry subsidies.</li> </ul> </li> </ul> <p><b>8.3 Future Major Events / SWOA</b></p> <ul style="list-style-type: none"> <li>• Any chance of offering a UKUL/SEOUL in 2023? <ul style="list-style-type: none"> <li>- Use Taunton West map and base at COACH.</li> <li>- Alasdair happy to be planner if no-one else wants to be and he is allowed.</li> </ul> </li> </ul> <p><b>8.4 RaceSignup</b></p> <ul style="list-style-type: none"> <li>• Hopefully all teething troubles now sorted and can clone events we know are set up correctly.</li> <li>• Thanks for Andy Rimes for manually entering all club info for Buckland after the field disappeared from the entry form.</li> <li>• Need to stress that organisers are not to change settings – the tickboxes are live settings and there isn't a separate save step.</li> </ul>	<p><i>Alasdair</i></p>
<p><b>9</b></p>	<p><b>Any other business (22.15)</b></p> <p><b>9.1</b> Future format of Caddihoe 'Chase' – whether the 2<sup>nd</sup> day start line up should be as now, elite followed by mass start or other. Alasdair to give feedback.</p> <p><b>9.2</b> Doodle poll for next meeting - 3 week period last week in March.</p>	<p><i>Alasdair</i></p> <p><i>Karen</i></p>

Meeting finish 23:20