



Quantoack Orienteers

Minutes for QO Committee Meeting

19.30 Wednesday 11th June at Staplegrove Village Hall, Taunton

1	<p>Start (1930)</p> <p>In attendance: Richard Sansbury, Pete Shirvington, Sheila Braine, Rosie Wych, Andrew Hopkins, Steve Robertson and Karen Lewis Apologies : Miffy Treherne, Ray Toomer and Ollie Rant</p> <p>Minutes from previous meeting – All approved</p>	
2	<p>Matters Arising –</p> <ul style="list-style-type: none"> - Claire has confirmed that it is possible to send bulk emails on Racesignup and has suggested a trial JOG event this autumn. Someone will need to formulate the content of the emails for Claire. Who - the organiser? 	
3	<p>Finance</p> <ul style="list-style-type: none"> - Finance report – See attached report from Steve. - Decision on 2025 AGM date. AGM has to be held within 4 months of end of the financial year (31st of May) and that we have to give members at least 28 days notice. The committee have decided that the AGM will be held online on Monday 8th of September. Steve will do a financial report. Andy Rimes has suggested QO should consider a merger with Devon. This suggestion will be discussed at the AGM. Rosie will ask Andy to put together a feasibility report. It is proposed to leave membership fees as they are. 	Steve
4.	<p>Places</p> <ul style="list-style-type: none"> - Mapping – Update on Mapping Group report circulated in April and FE meeting report circulated in May. 4 QOFLS. Steve updating map for Southern Champs 2027. Jim Mallinson reflecting on the new IOF guidelines. With mappers being away a good portion of the summer, it is important that planners get map updates in as soon as possible to ensure that they are done. - Permissions – Rosie & Andrew to discuss and decide who progresses which permissions. Just need to make sure that Andrew & Rosie have the All controls and risk assessment at least 12 weeks ahead of event. Events can be registered on the new FE system at any time. However, the local teams do not see registered events until 12 weeks before. It is important to keep local rangers in the loop with regards our plans. 	Steve Andrew
5	<p>Marketing and Communications</p> <p>Mailerite. It has been decided that there are a couple of issues to check out (Steve) with regards control and users. However, this seems to be the way forward for the present time – to ensure that we have one mail box and all lists stored safely in this box. 3 users – Alasdair plus 2 others.</p> <p>Andrew has been preparing a marketing strategy with Ray and input from Phil. Andrew has approached BOK (Amy) for assistance. Step 1 get the mailing list in one place and this will ensure security. Alasdair has given Andrew access to Facebook and Andrew has produced advertising on this platform. However, Ray has made the decision to step back from other QO activities and concentrate on JOG. Andrew is not able to look after the marketing without help from others.</p> <p>The Committee would like to thank Ray and Sue for all their efforts. Ray, Sue and Sheila have done an absolute superb job bringing the JOG events about and in getting schools involved.</p>	

6	<p>People</p> <p>Volunteers & Helpers – Steve carried out an analysis of the volunteers. There are 75 adult members of which 10 members do a lot of work for the club, and a further 20 members who cover much of the rest of the club's work. Conclusion – to offer the number of events the club would like to – we need more members to step up and help.</p>	
7	<p>Equipment</p> <p>Equipment audit 31st May – Results – see report from Ray – purchase of the equipment was agreed by the committee. We need someone to action. Steve will purchase a Sumup box, will do the set up and get it in circulation in due course.</p> <p>Ray has agreed to</p> <ul style="list-style-type: none"> • produce the laminated smileys, • update the Inventory spreadsheet and the photographic location guide. <p>First Aid - audit of contents and items to add. Although it was agreed that we need to add some items (as per report from recent first aid training) – I do not think there was an arrangement made to action.</p>	
8.	<p>Events and Activities</p> <p>Past events:</p> <ul style="list-style-type: none"> - JOGs -. See email from Ray 	
9.	<p>Plans for future events:</p> <ul style="list-style-type: none"> - Southern Champs – January 24th 2027 – meeting held (Rosie, Andy, Steve, Phil and Karen) to set in place principles. Steve will be updating the map. Rosie will assist Phil in the planning. Karen contacted Great Wood Camp to get the date in the diary. - Saturday event – Rob Mills is hopeful that BOK will host a middle-distance event on the Saturday at Stock Hill. - JOG series – see attached report from Ray - QOFLs –. - SWOL event 28th September - Urban – Jim Mallinson will hopefully have a map for Burnham ready for an event early 2027. - Street – hoping that Alasdair will continue with the street series league next season. - Ramscombe CATI – FE have said no to summer 2025. Information boards hopefully will be up by September this year. We can look at attaching this to another event – it was suggested that we could make this the JOG event on 21st February 2026. - JK 2028 – Discussion ongoing about QO offering a sprint event for the JK 2028. Possibly Taunton with Bridgwater and Taunton College and Castle School. However, it is not necessarily technical enough. Parking an issue – park and rides will not be able to accommodate all vehicles. New park and ride is private. Andy suggested Taunton Race Course and bus competitors in. 	
	<p>Any other business:</p>	

Meeting Closed 10:10 pm.