



Quantock Orienteers

Minutes for QO Committee Meeting

19.15 Wednesday 31st January at 67 Staplegrove Road, Taunton

1	Start (1915) 1.1 In attendance: Richard, Roger, Judy, Steve, Ollie, Karen, Miffy and Bill Apologies received from Peter Shirvington and Andrew Hopkins. 1.2 Minutes from previous meeting approved.	
2	Matters Arising – <ul style="list-style-type: none">- Sharing on cloud-based system – Richard has set up the Dropbox 2GB free. Maps can be stored, permissions info can be shared, a secretary area, as well as storing the required events info. Access can be restricted to read only. Richard will send out invites / sync.- BOK advertising our events as a result of Miffy emailing them. BOK will advertise our events and Amy at BOK wants us to advertise their events as well. Suggested that Amy use the chat facility.- WhatsApp Community – Phil given the okay.	
3	Events and Activities (1925) 3.1 Past events: <ul style="list-style-type: none">- Street series events – Monkton Heathfield – a few technical issues with regards the map but it went well and social afterwards. Wellington – went well. Social held at two different pubs.- JOGS – (League results and JOG stats. See attached.) Bill suggested that perhaps we change course names and use the BOF colour codes. We have rewards etc using the JOG course names. Steve needs access to Racesignup in order to see more details with regards the fee payments to QO. Coaching morning in Huish Woods with Richard and Vikki.- Christmas Novelty. Andy and Rosie planned a successful Novelty event in Long Run Meadow. Julia and Judy prepared a great spread at the Staplegrove Village Hall for the social afterwards.- Following the cancellation of QOFL4 how is scoring to be handled – results / scoring to be worked out 3 from 4.- Finley has done very well at recent events on the green course and we need to encourage him. He has been invited to the summer training camp in Scotland. Contributions from SWOA normally up to 40% of costs and the club would usually contribute between 25 and 30%. Roger and Judy to approach Mark.	<i>Roger / Judy</i>
	3.2 Plans for future events: 3 JOGs completed and 5 more scheduled as only non-Maprun events put on by QO this term. <ul style="list-style-type: none">- See Richard's proposal for future JOGs / Street Series and QOFLs. Committee basically given proposal the nod. Ham Hill to be used for the QO vs Devon event. Phil happy to plan but wants a co-mapper to assist with the final map updates. Jim Nicholls will update Ham Hill map. Richard will ask Alasdair to see if he will offer the Quantock Challenge this summer. Andy agreed to update map and will plan QOFL 29 Sept at Quantock North. Blackdowns not possible for QOFL 8 Feb, perhaps look at Culm Davy if we can get parking sorted. Bus from Culmstock? Ollie will go and have a look at Staple Common. Compass Sport 2025 - need to check date of car rally – might affect choice for Croydon Hill, CSC heat round date fixed nationally. Miffy indicated that a lot of felling had taken place on Croydon Hill that will require remapping.- Street series – Dunster and Bishops Hull remain in current series. Ask Alasdair to co-ordinate winter street series.- Yvette Baker – ask Pete if he is putting together a team for the Yvette Baker heat in Bristol.- Compass Sport 2024 – Pete has invited entries. QO entry next week.	

3	<ul style="list-style-type: none"> - Spunch. Put out an appeal for those wanting to be planners. Ollie will assist and be co-ordinator. Keep these separate from street series. Hold 6.30 to 7 pm 1 hour to 90 minutes so that enough daylight over the months July / August and September. Email to all club members. - See attached from Richard. - Ideas for JK and relays – ask Pete to organise relay teams. Karen will message on chat site with regards a social. Croeso 2024 – Andy suggested a social could be held at Brecon. Postpone further plans until next meeting. - POCs – work is being done on LRM to replace posts. We need to allocate someone to be responsible for each POC – we will have a look at this at a future meeting. The POC at Ramscombe making progress. Posts are being made and will be installed by the post maker. Roger to supply details of POC plate supplier. Steve and Owen will mark sites. Posts will need signage – Steve will talk to supplier. Steve met with Owen and CATI looking good. Permissions process to be followed. There is concern from FE about potential numbers. 	
4	<p>Places (2050)</p> <p>4.1 Mapping & Mapping sub-Committee. Bill believes that the organiser should decide map numbers and not the planner. Has the committee agreed – planner should or is it the organiser’s job? Ultimately organiser. Steve says that it is important that we have plenty of maps and suggested the following above booked numbers – 5 additional or 10% whichever is larger number plus 5 full sets – 1 for organiser, 1 for planner, 1 for controller, 1 for download and 1 for first aid. Also need say 5 x all controls maps for control collection and blank maps for start lanes.</p> <ul style="list-style-type: none"> - All of the OCAD master maps held by Jim Mallinson. - Jim and Andy working on a standard map template that will be applied to the map given to the planner once area to be used agreed between the master map owner (normally Jim M) and the planner. - Master maps as previously mentioned. Mapping inventory to be made available on Dropbox. <p>4.2 Permissions – See attached report from Andrew to clarify issue with permissions for QOFL4 etc. Appeal received from Andrew to make sure that planners get the all controls maps to him say before the 3 month required. Perhaps we need to look at an incentive for planners / organisers / controllers. Richard will launch a volunteer app for signing up for helping.</p> <p>4.3 FE meeting – new contact to replace James Latus – Tara Maxamed. Tara rang Judy and appears to be keen and co-operative and will attend meetings.</p>	<p><i>Bill</i></p> <p><i>Andrew</i></p>
5	<p>Marketing and Communications (2130)</p> <p>5.1 Website – Phil has asked who is able to make website updates and can all changes please go through him. Phil now has full ownership to update. Website upgrade proposed – possible cost £2,000 – website upgrade agreed by committee. We need to discuss with Phil about getting information on website following events. Add this agenda item for next meeting.</p> <p>5.2 Advertising of events – emails to all JOG attendees and anyone signed up for email. Alasdair uses Mailchimp. Roger emails full details of the JOG and the latest results. Judy concerned about JOG news only on chat-site – await revised website.</p>	

<p>6</p>	<p>People (2130)</p> <p>6.1 Membership – see attached membership report prepared by Miffy. Discussed lapsed members shown on BOF website. Miffy to follow up.</p> <p>6.2 Club Captain – Compass sport Bere Woods. Pete emailed to say that he was sorting.</p> <p>6.3 Team leaders – latest list on the website. Ask Jeff Pakes to update?</p> <p>6.4 Roger and Judy stepping down – any suggestions from Committee. 9th March their last JOG. They will be stepping down at the AGM in September. Roger will no longer be doing the printing either and this needs to be sorted too. Richard to send out list asking for volunteers.</p>	<p><i>Miffy</i></p> <p><i>Pete</i></p> <p><i>Richard</i></p>
<p>7</p>	<p>Equipment (2145)</p> <p>7.1 Equipment – Roger and Judy will be demolishing the garage and we need to address the storage issue. There needs to be an equipment handover – list plus where we get things from etc. Need new banner bags.</p>	
<p>8</p>	<p>Money (2200)</p> <p>8.1 Finance report. See financial report produced by Steve. Roger queried income / expenditure from coaching last term which should show to be self-financing. We need to consider making a donation to Maprun – Committee agreed to pay an amount per event. Steve will pull out the data and come up with a figure. FE – existing agreement rolled over until June. New agreement will be coming in – at present we pay £115 per event – under new agreement will be paying 20% of ticket price.</p> <p>8.2 BOF Levy guidance document attached. JOG and SS paying levy now.</p>	<p><i>Steve</i></p>
<p>9</p>	<p>Any other business (2210)</p> <p>9.1 Ham Hill Heritage Fund Consultation Group – email from Jasmine Ely below – Approach Jim Nichols and see if this is something that he would be interested in joining. Who is going to ask him?</p> <p>9.2 Feedback from BOF 2024 Development Conference webinars. Steve attended 4 webinars so far. Some useful ideas / points of interest –</p> <ul style="list-style-type: none"> - OCAD sketch – map on phone useful for planners, App will be rewritten by OCAD later in 2024 after existing Microsoft software framework is no longer available. - Environmental Aspects – BOF JK environmental study to be repeated at a future major event, and will need site assessed before, during and after to evaluate impact. General increase in sensitivity – ground nesting birds and possibility of more competitor number limits at events. - Safeguarding – RA expanded to cover safeguarding. Coaches have to renew every 3 years. Roger will forward BOF email to Jana and Vicki. <p>9.3 Next meeting – 17th April 2024</p>	<p><i>Karen</i></p>