



Quantock Orienteers

Minutes for QO Committee Meeting

19.15 Tuesday 10th December at Staplegrove Village Hall, Taunton

1	Start (1915) In attendance: Richard Sansbury, Ray Toomer, Steve Robertson, Karen Lewis, Pete Shirvington and Andrew Hopkins Apologies from: Miffy, Sheila and Ollie Minutes from previous meeting approved.	
2	Matters Arising – No reply from BOK with regards our offer of help at the British sprint champs / relay. Steve will mention at the next SWOA meeting to confirm that we are still interested in helping.	
3	Money – no financial report on this occasion. Financial update given by Steve - £11400 in bank with a £200 surplus. The balance includes the grant money and we will have a £3200 deficit over this year. However, assuming that we have the numbers at each of the planned events (QOFLs & CSC) - we should break even.	<i>Steve</i>
4.	Places - Mapping – Brian Pearson did a great job updating Aisholt map and is continuing to make updates following the event. Steve updating Croydon Hill. The mapping team still have to address the master map archive. - Permissions – All good. Rosie's focus is on national landscapes. 15 th Jan is fine, 23 rd Feb permission is on its way. Andrew will check the permission for the Deer Park. For urbans, Andrew gets permission for any land crossed but does not have to do anything with regards the use of streets. With regards the Bridgwater urban event – Andrew has been led to believe that QO have sought permission to use the sports centre for parking and facilities and that the club has agreed to pay £150. We do not want to curb enthusiasm; however, we do need to keep an eye on expenses. It was agreed at the meeting, that going forward any costs above and beyond the usual incremental costs, will need to be approved by a committee member.	<i>Steve</i> <i>Andrew</i>
5	Marketing and Communications Not aware of any issues. We are still looking to find a person to advertise events. Alasdair has control of the mailerlite licence. It was agreed by the committee to buy and expand the licence to have multi access. Steve would be the one responsible to pay the fee. However, we will postpone this at present. Richard has asked Alasdair to give access for another person to update Facebook. It was agreed that we needed to rationalise and find out what the club social media we use and who in the club has access to it – Twitter, Instagram, Facebook etc. Also who has access to BOF 'Go orienteering'	

<p>5</p>	<p>People Membership. Miffy is at present working on renewals and will email reminders out soon. Volunteers & Helpers – Ray’s proposal attached herewith. Ray wants to develop an IT infrastructure to assist with enabling better volunteer engagement. He has found an IT package that he believes would meet the requirements – it should simplify and help with fixtures, organising, volunteer jobs, admin and advertising. Ray would like to form a small team of club members to develop the capability. The plan would be to develop a pilot, to enable evaluation of the package, after which a fuller implementation would ensue. The estimated cost of the package licence, should we proceed after the pilot, would be circa £100 + VAT per month and we would have to sign up for 12 months. After much discussion, it was agreed that Ray would arrange an on-line demonstration to take place in January for Committee members and other potential development helpers. A Committee decision as to whether to proceed toward a pilot would be taken after the on-line demonstration. Club Captain – Pete to give approximate CSC entry numbers. Training – Alasdair has been training to be a level 2 coach and was wanting volunteers for this Sunday. Steve has deferred his planning / organising training until there is more interest. Welfare Officer – this is an ongoing issue and we are still looking for someone to fill the post. Richard has informed BOF and we were waiting on their response about whether not having a welfare officer is a breach.</p>	<p>Ray</p>
<p>6</p>	<p>Equipment Still need a person to oversee equipment that lives close to Taunton</p>	
<p>7</p>	<p>Events and Activities Past events:</p> <ul style="list-style-type: none"> - JOG - 7 JOGs and 3 informal sessions have been held and all is going well. - QOFLs – Aisholt held in the aftermath of storm Bert – we will wait and discuss this event when Ollie is in attendance. - Club Champs – Sheila, Chris Philip and Richard were the officials for the event and it was very successful with people hanging around and enjoying cake. - Street Series – have had a good turn out. <p>Plans for future events:</p> <ul style="list-style-type: none"> - CSC – New BOF rules / parking / controller. Steve still working on the map updates. He had prepared draft courses. The parking seems okay. Possibly going to be up to 300 competitors. We do need permission for the Deer Park area. Will need to ensure that there are detailed notes for competitors. Richard asked Charlie if he would be controller. However, he would rather not by will if no one else steps forward. Steve has prepared notes ready for the controller. New BOF rules require that maps and courses will only be identified by course number. - JOG series – 5 planned - QOFLs – 2 more and 1 with Devon. It was agreed that the number of QOFLs for 2025/2026 will depend on possible available / useable areas. SWOL is going to be the end of September. - Street series – the Monkton Heathfield event clashes with the next committee meeting. However, meeting start is not until 19:30 and so it may not be an issue. - Urban – Bridgwater SEOUL – not included as an SEOUL on the list. - Ramscombe POC (see below notes from Steve) – maprun in Jan/Feb + CATI in summer 2025 	

	Any other business No other business.	
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Meeting close 22:00

Notes from Steve re Ramscombe –

Ramscombe POC progressing:

Control site posts installed.

Interpretation board designer appointed.

Soft digital launch using Maprun in Jan/Feb – CSC planning permitting.

Concept of Launch and CATI in Summer 2025 agreed with Forestry England.

MOU between FE and QO being drafted by FE (covering inspection, maintenance, etc.)