

Quantock Orienteers – Minutes of Committee Meeting

31 October 2016 at 67 Staplegrove Road

1.1 Attendees: Roger Craddock (Chairman), Rosie Wych (Secretary), Bill Vigar, Chris Hasler, Bob Lloyd.

Apologies: Steve Robertson (Treasurer), Julia Robertson (Fixtures)

1.2 As new chairman Roger welcomed the committee and as the size is reduced would continue to welcome any new recruits in the future. Refreshments to be offered at the start of the evening only to save time. Roger suggested a change in roles between Julia – fixtures and Judy – membership as Judy already plans the JOG fixtures and doing the whole events schedule would be more logical. All present agreed and Judy to attend relevant part of meetings as needed. ACTION: Rosie to update club officials list/contact details. Roger proposed deferment of refreshments until the end of the meeting.

1.3 Minutes of previous meeting approved

1.4 Matters arising:

1. ACTION – SI Training refresher date to be set near the start of the 2016 season ROSIE/ANDY TO DO
2. ACTION-QWO organiser is to look into the costs involved as they may be appropriate to provide a reward garment for main volunteer helpers for that event – ROGER – DISCUSSED AND FORWARDED AT QWO STEERING GROUP MEETING
3. ACTION – check with Simon Beck on progress on vegetation mapping for QWO –ROGER – NO CHANGE
4. ACTION – contact Richard to pass mapping detail needed for SN/Galoppen to Bill to facilitate updates – BILL TO POST MAPS TO ROGER HARGREAVES
5. ACTION – promote continuation of coaching activities into autumn – ROGER/JUDY – TO BE BASED AT THE COACH BUILDING FROM JANUARY 5.30-8PM
6. ACTION - suggest with Richard future dates for ESW workshops – JEFF AT ST ANDREWS ON 17 NOVEMBER
7. ACTION - JUDY to email to all members for Club Champs entries and ordering of buffet meal necessary, also to add to website - DONE
8. ACTION – JULIA - check grid references and post codes for car parking at events DONE TO END 2016
9. ACTION – circulate proposed fixture dates to surrounding clubs when appropriate – JULIA - UNKNOWN
10. ACTION – JULIA – email for officials for future events. Advise of expense payment available for officials. Liaise with Judy over JOGs and QOADs - DONE
11. ACTION – ROSIE – contact Brian Pearson and Tony Milroy over decisions made - DONE
12. ACTION – JEFF -report final website recommendation to the committee by 22 August – DONE – JEFF WORKING NOW WITH PAUL FROST ON SITE CONSTRUCTION, ROGER DEMONSTRATED PROGRESS SO FAR
13. ACTION – ANDY – source dibber hire for QWO as large number needed - DONE
14. ACTION – ROSIE – Prepare event registration form and circulate for checking before adding to website – DONE – SOME UNWELCOME RESPONSE FROM USERS. Action – ROSIE TO RESEARCH FEEDBACK AFROM CLUBS WITH SIMILAR STYLE OF FORM
15. ACTION – ROSIE – Add organisers and planners documents to new website – DONE AND READY
16. ACTION – JEFF – check PO courses on BO website - ONGOING
17. ACTION - JULIA – check organisation of Club Champs is complete (risk assessment, officials etc.) DONE

2.0 Money – see attached reports

Roger is still in the process of handing the treasurer role to Steve and is still in charge of the chequebook. Both are to visit Santander bank to discuss account and signatories. After discussion it was agreed that they would request that up to £200 one signature, £200-£1000 two signatures. Larger amounts to need committee agreement. Roger would like to keep charge of petty cash while Steve covers the rest of the role- to be discussed at the bank meeting. BO had decided on the new fee/levy structure for 2017 at their EGM at the end of October: Seniors£10 juniors £3.30, Levy £1.50 per adult. 71% voted in favour

QWO – Roger queried army entry fees – agreed at £10 each day. All helpers to receive a £5 food voucher and main officials a QO soft shell jacket if desired. These have now been received. The approach to Quantock Brewery for sponsorship had not been successful but they invited application early in 2017 when their sponsorship is reviewed

3.0 Events

3.1 Past- Club Champs was well received and won by Richard Sansbury. The Long O also went well – Devon are handling the accounts for this. A 50th anniversary event was suggested as the basis of the clubs formation to be centred on Quantocks/Exmoor.

There were some SI issues with QOFL1 at Lydeard Hill and future events need competent management. Only the last minute intervention of Roger and Judy as organisers allowed QOFL2 to proceed.

QO finished second in the summer relay series – participation smaller than the previous year

3.2 Future – QOFL 3 Croydon Hill now to be planned by Rosie with Andy Rimes as controller. Bob reported that the sale of the Crown Estate would hopefully not cause problems with use of the area.

QOFL4 Kingscliffe – Robert Green and Steve Robertson. Simon Beck has remapped the area.

No novelty event planned as QOFL 4 on 1 January

The QOAD series will start in conjunction with afternoon JOG at Broomfield on Saturday 12 November

Gavin Clegg has suggested another Bridgwater urban event. ACTION – ROGER APPROACH GAVIN TO PLAN.

QWO – covered at steering group meeting

4.0 Activities

4.1 JOG – see attached report from Judy

4.2 Coaching request from SWJS – the squad coaches are keen to target new recruits including some from QO. QWO weekend has been set as their training weekend but a suitable area not yet identified.

ACTION – ROGER/BOB – INVESTIGATE POSSIBLE AREAS FOR SWJS TRAINING EVENT

4.3 Winter coaching – see ACTIONS

5.0 People

5.1 Membership - JOG regulars need encouragement to join the club. Rosie pointed out that BO insurance only covers for 3 events for non-members.

ACTION – ROSIE – QUERY WITH BO IF “3 EVENTS ONLY” RULE FOR INSURANCE OF NON MEMBERS APPLIES TO ACTIVITIES

5.2 Club Captain – Chris will promote entries for the Yvette Baker and Compass Sport events in 2017

5.3 Communications. Paul Frost is working on the new website – good photographs still needed – professional employment not required. Jim Nicholls working with Jeff here. Addition of maps was discussed with pros/cons - Chris pointed out that all maps can be viewed through Routegadget anyway. To be continued. Officials photos discussed and thought useful but individuals able to opt out if they wish

QOINFO produced weekly by Gavin seen as a valuable resource but uncertain of how many people use it. Will be good when linked to new website. Rosie suggested that with no QuOnicle members need to be asked to produce news/event reports for the new website to keep it lively and topical.

5.4 – volunteer teams. Manning of SI has been somewhat uncertain as Andy has been unavailable for a number of events. ACTION – ANDY – TIGHTEN UP MANNING OF SI AT FUTURE EVENTS

6.0 Places

6.1 Mapping - suggestion of a meeting between Bill, Andy and Jim was postponed as communication by email etc. sufficient. Main priority is order of re-mapping. Bill suggested that Simon Beck be given deadlines. Survey work is the real priority

6.2 - Permissions - see attached report. Still some uncertainty over the northern area needed for Galoppen on 27 November

6.3 POCs – Steve Elliston making some progress at Wimbleball. The addition of 3rd bridge in Longrun Meadows allows extension of area and Andy is interested in mapping it

7.0 Equipment

Dibbers and SI boxes hired/loaned for QWO event.

Judy has purchased some sign holders.

ACTION – JUDY/ROSIE – REVIEW EXISTING SIGNAGE AND UPDATE AS APPROPRIATE

8.0 AOB

8.1 New registration form – see earlier ACTION

8.1a Constitution amendments – the BO safeguarding clause to be included from the 2017 AGM and depending on bank changes the financial clauses may need review

8.2 Equipment store has now moved to 67 Staplegrove Road. SI equipment to stay with Andy who will ensure that it can be picked up from Staplegrove Road prior to events as required.

8.3 As chairman Roger stated that he is willing to receive comments/suggestions for discussion at committee meetings until 2 days prior to a meeting and will add to the agenda and circulate if appropriate

Chris thanked the many members who had expressed their good wishes for his recovery which is going well and he hopes to be back in orienteering action soon.

Meeting closed 10.09 pm.

Signed

Chairman

Actions arising:

1. ACTION – SI TRAINING REFRESHER DATE TO BE SET - ROSIE/ANDY TO DO
2. ACTION - BILL TO POST MAPS TO ROGER HARGREAVES FOR QWO
3. ACTION – PROMOTE CONTINUATION OF COACHING ACTIVITIES – ROGER/JUDY – TO BE BASED AT THE COACH BUILDING FROM JANUARY 5.30-8PM
4. ACTION – ROSIE TO RESEARCH FEEDBACK FROM CLUBS WITH SIMILAR STYLE OF REGISTRATION FORM
5. ACTION – ROGER APPROACH GAVIN TO PLAN BRIDGWATER URBAN EVENT
6. ACTION – ROSIE – QUERY WITH BO IF “3 EVENTS ONLY” RULE FOR INSURANCE OF NON MEMBERS APPLIES TO ACTIVITIES
7. ACTION – ANDY – TIGHTEN UP MANNING OF SI AT FUTURE EVENTS
8. ACTION – JUDY/ROSIE – REVIEW EXISTING SIGNAGE AND UPDATE AS APPROPRIATE
9. ACTION: ROSIE – UPDATE CLUB OFFICIALS/CONTACTS DETAILSs