



Quantock Orienteers – Minutes of Committee Meeting
11 August 2015 at 67 Staplegrove Road

1.1 Attendees: Bob Lloyd (Chairman), Roger Craddock (Treasurer), Rosie Wych (Acting Secretary), Bill Vigar, Chris Hasler, Julia Robertson, Gavin Clegg
Apologies: Spencer Modica

2.0 Previous Meeting on 8 June 2015

2.1 Approval of Minutes: These were approved with only a query that the correct date was used

2.2 Matters arising: Actions from meeting on 8 June:

Item 4.1 Write QuOnicle article on pictorial descriptions: Julia to do in the autumn

Item 4.2 Send Club Champs scoring to Rosie – Richard - done

Item 4.2 Ask Mark to plan Long O JOG – Rosie - done

Item 4.2 Give Julia Long O details – Rosie - done

Item 4.2 Select QOFL venues and 6th QOFL date – Julia - done at end of meeting

Item 5.1 Advertise JOG as suitable for adults – Julia – still to do

Item 6.4 Ask if others are willing to return to the committee – Richard – Jeff declined, Vikki resigned

Item 6.4 Email club about secretary vacancy – Roger – Rosie filled position post meeting

Item 7.1 Investigate remapping of Kingscliff – Spencer/Gavin – see later agenda

Item 7.1 Investigate use of Middlemarsh – Bill/Bob – see later agenda

Item 7.2 Investigate use of Tetton House: Bob - still to do

Item 7.3 Promote permanent courses via Twitter – Vikki – unknown

Item 7.3 Ask Jeff to find permanent course coordinator – Richard – unknown

Item 8.0 Propose dates for SI training – Rosie – deferred until season starts – learner session to be attached to a QOFL and a Saturday for advanced – Andy to confirm

Item 9.2 Inform Adrian/Mike about QuOnicle decision – see later discussion

3.0 Money

Roger summarized income/expenditure and budget see Appendix 1. Viability of JOG fixtures in the summer term is to be reviewed. Somerset County Lottery funding of £500 awarded to JOG to be spent by end 2015. £200 claimed for servicing the SASP event in July

4.0 Events

4.1 Fixtures working party of Bob, Bill and Julia set up. Richard and Mark to be included in correspondence

4.2 Club Champs – cream tea and village hall venue for AGM worked well but both the event and AGM had a low turnout. Time of year and venue and whether they should be split to be reconsidered. Ray Toomer confirmed as winner – Rosie to contact to confirm his willingness to plan next year. Important that controller and organizer are in place for the event

4.3 Future events – Long O weekend planning is underway. Variety of courses available to be promoted in publicity especially to QO and Devon members

QOFLs – 5 dates and venues to be confirmed by working party post meeting. Julia to circulate details. Discussion over QOFL 6 and New Year (1st January) novelty event took place but again continues post meeting. Julia to organize planners/controllers

SWOA Centenary 21st November– to combine a “CATI” type event and a JOG from Goodlands Gardens stretching to French Weir/Longrun Meadows for experienced participants. Julia, Roger, Judy to implement planning and publicity

Bridgwater QOAD – Saturday 2 January 2016. Forms part of the Western Night League – Gavin to plan/organize. Level D event – Julia to approach Jim Mallinson to act as controller. 1 hour score, 30 controls, approx. 40 competitors. Support required – 3 or 4 people from late afternoon.

Bridgwater Urban Event – Saturday 19 March 2016 – part of Southern Urban League. Gavin to plan. Julia to find organizer and controller. The event is linked to a proposed weekend of sporting activities in Bridgwater to promote historical and other features of the town. Rosie and Gavin to attend a meeting with council officials. Ample parking area/field suggests possibility of providing a maze. Roger and Judy available to help as there is no clash with JOG

Southern Night Champs 26 November 2016 – Richard to plan. Level B controller needed

Galoppen 27 November 2016 – Richard to plan

Possible relay event – defer discussion until 2017 planning

5.0 Activities

5.1 JOG – full report was given at the AGM. Judy to provide Julia with planners/venues for autumn. Discussion of JOG in summer term by FWP

5.2 Coaching – undertaken by Chris and Vikki. Chris and Judy to discuss timing of coaching sessions. Advisability of having a 2 year rolling programme for both JOGs and coaching discussed. Gavin has agreed to work with seniors.

6.0 People

6.1 Gavin Clegg co-opted onto the committee

Rosie to update list of club committee/responsibilities/email/phone numbers

6.2 Membership – one new senior member – Simon Beck

6.3 Volunteering – Jeff in progress of organizing volunteers for next season

6.4 Club Captain Chris reported on success of relay season where 2nd place was achieved. 26 took part, 17 teams and a good junior participation

6.5 Rosie to continue as secretary

6.6 Adele Appleby suggested as QOnicle editor replacement – Bob to approach

6.7 The use of mentors to help support new volunteers was suggested. Judy to produce a list of those seen as potential helpers (some JOG parents) and older juniors

7.0 Places

7.1 Mapping – Bill sent a full report via email. Possible use of more National Trust areas was suggested and use of Montacute reviewed. It was decided post meeting that it was too far from Taunton for a JOG and too small for a QOFL

7.2 Permissions – Bob circulated progress via email. Julia queried whether events could be added to the BO website before permissions finalised. This seems to be the case

7.3 Permanent courses – ongoing

8.0 Equipment

New signs produced by Andy using recycled political Corraflute plastic

Bill and Roger to continue using separate printers in order to maximize options buying toner as needed

The equipment stored in the shed at Sunset Cottage has now been tidied and much outdated signage disposed of

9.0 Communications

Although there were separate items on the agenda it was apparent that they overlapped so much that they were all discussed together. Bob had received approximately 12 replies about the issue of printing paper QOnicles with a small majority in favour of doing so. As a result the previous committee decision to only have an electronic version was rescinded until the working party (see below) The need to update the QO website has long been recognised but progress both in

deciding what is required and carrying it out has been slow. Bob is to approach Spencer to enquire what progress he made after previous meetings towards sketching out web pages. Roger had circulated a proposal to set up a working party to look at all aspects of communication and reach a decision by the end of the year. This was viewed as the best way to move forward. The following agreed to take part or need to be approached by Bob:

Adrian – as outgoing editor of QOnicle

Adele – as new (?) editor – Bob to approach

Gavin Clegg

Rosie Wych

Spencer – to be invited as was not present at meeting

No date was set for meeting – Rosie will pursue when make-up of the group is confirmed

10.0 Any other business – none

Bob will doodle poll for meeting date mid-October

Approved.....

Bob Lloyd
(Chair)

Actions arising from previous meetings:

4.1 Julia – Article on pictorial descriptions for QOnicle

5.1 Julia – Advertise JOG as suitable for adults

7.2 Bob – Investigate use of Tetton House

9.1 Spencer – sketch out web pages

Actions from this meeting:

4.2 Rosie – contact Ray Toomer as Club Champs planner for 2016

4.3 Rosie/Judy – promote variety of courses available at the Weekend of Orienteering to QO and Devon members

4.3 Julia – circulate QOFL venues and planners

4.3 FWP – make decision over Christmas Novelty and QOFL 6

4.3 Julia – SWOA event - publicise and find planner

4.3 Julia – approach Jim Mallinson to control 2 January QOAD

4.3 Julia – find organiser and controller for Bridgwater urban event 19 March

4.3 Julia – find Level B controller for southern Night Champs

5.1 Judy – provide Julia with list of JOG planners and venues

6.0 Rosie- Update list of roles/responsibilities, emails, phone numbers

6.6 Bob – approach Adele as potential QOnicle editor

6.7 Judy – produce list of potential volunteers

9.0 Bob – approach Spencer over website progress and joining working

Appendix 2

Treasurer's Report to Committee up to 31st July, 2015 (2 months)

Income & Expenditure since beginning of financial year 2015/16

Income		Comment
	£	
Club Championships. Entries	158	
	£	
Parking fees	17	Cothelstone Manor
	£	
Relay. Entries	33	Devon Relays
	£	
JOG map sales	37	5 events
	£	
JOG. Grant	500	Somerset Community Foundation for family activity
	£	
O' Top Sales	<u>180</u>	6 shirts sold
	£	
Total income	925	
Expenditure		
	£	
O' tops	573	16 NoName tops + 2 QOTS tops
	£	
YHA accommodation	443	Caddihoe Chase. To be recovered
	£	
Expenses JOG expenses	126	Badges
	£	
Relay entries	210	Summer Series
	£	
Club Championships	63	Hall, food, parking
	£	
Trophies	25	Engraving
	£	
Quonicle, postage	55	1 edition
	£	
Website	30	Monthly fee
	£	
Gift	<u>10</u>	Auditor.
	£	
Total Expenditure	1,535	
	£	
Excess Expenditure over Income	610	

RLC. Treasurer
8th August 2015

Notes:

1. A £30 donation was made to Cothelstone Church
2. Apart from the Devon Relays, 50% fees were collected by Chris Hasler
3. JOG numbers were low for summer term events
4. Committee agreed to increased subsidy for QO tops
5. YHA required payment in advance for 8 rooms
6. Application for grant from Mayors 'Dragon' fund failed - but 50% Lottery funding successful on re-application

