



## Quantock Orienteers

### Report on the AGM of Quantock Orienteers held on Saturday 2<sup>nd</sup> July 2011 at the Eagle Tavern, main A303 at 14.30

#### **1. Apologies for absence**

Richard Sansbury, Andy Rimes, Rosie Wych, John Trayler, Graham Hartley, Judy Craddock

#### **Present:**

Roger Craddock, Jeff Pakes, Mike Crockett, Adrian Edwards, Sue Gard, Robert Green, Norman Harvey, Bob Lloyd, Jim Mallinson, Mark Maynard, Finbarr O'Mahoney, Graham Pearson, Jim Pearson, Bill Vigar

#### **2. Minutes of the 2010 AGM**

The minutes of the last two AGMs had been posted to the website in November. Bob Lloyd's proposal that the minutes be accepted as correct was seconded by Adrian Edwards.

Roger reminded members that an EGM had been held after the novelty score event on New Year's Day. Roger's proposal to amend the constitution to bring forward the financial year end (and hence the AGM) by three months was accepted at that EGM.

Roger's proposal to accept the EGM and the changes to the constitution made was seconded by Finbarr O'Mahoney.

#### **3. Matters arising from the 2010 AGM**

At last year's AGM several people mentioned inefficiencies in their dealings with British Orienteering head office. Richard Sansbury took many of the issues up with head office.

Roger paraphrased Richard's message to the meeting, which read,

"Although one small club will have very limited influence at the national scale, I believe British Orienteering does listen to its members, and where our experience matches those of other clubs, I think improvements will come, although it may take time."

Roger said that the club had indeed had a lot of support from BOF, albeit delayed, following requests made by members at the BOF Roadshow in the autumn. Roger recommended to members that feedback to BOF continues and that as many as possible fill in BOF's Whole Sport questionnaire, which Richard has emailed to the membership.

#### **4. Chairman's report**

Roger Craddock read Richard Sansbury's report as follows:

This is my third and final year as Chairman of QO. I am standing down as the constitution prevents me from serving more than three consecutive years. It has been a real privilege to be the Chairman during this time. Orienteering is a brilliant sport, and QO is great organisation to be involved in.

I take the view that successful organisations are those that adapt positively to changing circumstances, and QO has definitely changed over the last few years. A few years ago we had one event a month, but now we have one most weeks. Back then some people wondered if there was much point in offering junior courses, now we have a thriving junior section.

Over the first half of my three year tenure, the emphasis was very much on new initiatives. We had the street orienteering project of 2009 which allowed us to acquire SportIdent equipment, and JOG had just started. In the second half we have taken a more strategic view, looking at the long-term future, not just the day-to-day concerns of club management. In particular, we have identified the need to increase our pool of event officials and are making several initiatives to encourage and support new volunteers.

We are fortunate to have a number of highly motivated individuals who have done a great deal for the club. It is my pleasure to thank some of the people who contribute so much.

JOG is proving to be hugely successful, and credit goes to Judy and Roger who have put in such impressive efforts to start this from scratch. Their enthusiasm is infectious and it's great to see new people now assisting with the planning of these activities. It has been great to see the youngsters developing their skills and earning their badges. Thanks to Roger for also doing an efficient job as treasurer.

Thanks to Jeff for acting as Secretary. Most people might consider a house move, job change or a new baby as an excuse to relinquish voluntary duties, but Jeff has continued in post during all three. Well done!

Orienteering as we know it could not exist without maps. We are indebted to Bill, our lead mapper, and also to David who has mapped many of the smaller areas. The work that goes into a map is considerable, and doing this work freely is one reason why QO events remain low-cost.

We are also grateful to Bob for maintaining such good relations with all landowners, Mark for the battling on with fixtures database, and Will for starting the night league initiative, something I personally got a great deal of enjoyment from. Thanks also Adrian and Mike for the award-winning QuOnicle - well done on that achievement.

Lastly, I would also like to thank all our event officials. There are too many to mention individually, especially now we do so many more events and activities. Each event takes a great deal of time to prepare. In particular I am grateful for those who have been event officials for the first time this year - I know it can be a daunting prospect, but they have all managed very successfully. If we did not have any events we would not have a club, so it is great to see new people getting involved. Long may that continue!

Roger Craddock requested and duly received a vote of thanks for Richard's work.

## **5/ 6. Treasurer's report and accounts for the 9 months ended 31 May 2011**

Roger Craddock distributed an income and expenditure account, a 2010-12 budget and an event summary to each attendee and read out the following comments attached to his report:

Income:

1. Membership. Increase in membership fees this year. The membership more than covers QuOnicle and administration expenses this year.

2. Analysis of income from entries shows the importance of the QOFL series. The Long 'O' is a two day event. A summary of the statistics of the main QO events is shown on a separate sheet.
3. The Junior Orienteering Group (JOG) makes charges for maps and badges issued. They obtained a grant of £600 from British Orienteering.
4. £3,000 has recently been transferred to the deposit account.

Expenditure:

1. The main items of expenditure on equipment this year was another laptop, colour laser printer, and splits printer. The equipment shed has been relocated.
2. The Committee decided against insurance of equipment this year, despite the loss of some SI units.
3. JOG has invested in maps, equipment, badges, and clothing. As well as covering their costs with income and a grant, they are providing an active group of families and youngsters. They have used their grant to become self-sufficient in equipment.
4. Last year's AGM voted to maintain the membership fees for 2012. Now we have altered the financial year to the end of May we are able to vote on membership levels for subsequent years. No discussion is needed this year.

The accounts show an increase in funds of approximately £2,500 this year. We are beginning to build up the reserve of funds to protect the club against a future need to pay for surveying, mapping, publicity and replacing equipment. A budget summary is shown for the years 2010 to 2012.

The club's thanks are due to Norman Harvey for giving freely of his time and efforts to verify our accounts.

Finbarr O'Mahoney asked whether JOG income could be budgeted for and specifically whether the grants received by JOG were one-off in nature. Roger responded that JOG had no ongoing income from grants so budgeting was difficult.

Finbarr also asked whether any funds were "ring-fenced". Roger replied that essentially they were not, though his general strategy of building up club reserves would help meet future emergencies or challenges, e.g. increased Forestry Commission (FC) charges.

Bob Lloyd added that the club was still in a 'honeymoon period' regarding the FC charges, because it had already paid charges at the old lower rate for many future events. He warned that a wholesale sell-off FC land was still "on the cards". Roger concurred with Bob's opinion that the club should avoid becoming reliant on grants and try to be self-sufficient.

Bob explained the committee's decision not to insure equipment situated in the woods immediately before, after and during events. The insurer's excess offered was very high and conditions for claims tough. Other clubs like Devon OC budgeted for equipment losses too.

Roger had requested another club cheque signatory. Jeff had volunteered. Roger would now register Jeff as a signatory.

Finbarr's proposal to accept the accounts was seconded by Norman and carried by vote. A copy of the accounts can be obtained from the Treasurer on request.

## **7. Membership Secretary's report**

Judy Craddock's report was read out by Roger Craddock:

Our membership has shown a small increase. Here is a comparison with last year:

46 senior members (compared to 46 last year)

9 junior members, (8 last year)

23 family members, (20 last year)

This makes 78 membership units. Of these 42 are local members (35 last year) and 36 are National (39 last year). There were 136 individual members compared to 120 last year.

Judy Craddock

Roger commented that part of the increase in the membership was that families were getting bigger rather than smaller.

## **8. Fixtures Secretary's report**

Mark Maynard presented a report, which appears as an appendix.

Mark reiterated his regular request for volunteers to fill the gaps on the fixtures plan for event officials. He had enquired of SWOA about booking events for 2013 but was told this was not possible yet.

Roger proposed a vote of thanks for Mark's work particularly in planning so far ahead and noted that trying to prevent fixture clashes was a "thankless task".

Mark explained that such clashes arose because QO put on more events and because higher level events, which take precedence over local events, were becoming more frequent. In the past there might be one clash per season whereas now there was potentially a clash every week.

### **9.1 Schools Report**

Brian Fletcher, nominally QO's schools rep, had not submitted a report this year.

Roger noted that School Sports Partnerships (SSPs) were "in turmoil" this year, with the club's chief SSP contact Dave Bullock "out of a job". On the positive side, Lloyd Williams, Dave's NW Somerset equivalent, had become a club member.

Roger proposed a vote of thanks for Judy for her work with JOG and schools.

### **9.2 Junior Orienteering Group (JOG) Report**

Robert Green read Roger and Judy Craddock's report as follows:

We'll start with a few facts and figures. There have been 22 events on the JOG fixture lists between October 16th 2010 and June 17th 2011 (17 JOG, 5 QOFL) and 167 families have attended at least once. On average over this period, we have had 43 people at each event, although numbers at any one event vary between 24-75.

The skills badges have proved popular and we have awarded 47 Hare, 13 Squirrel and 7 badger badges.

12 QO members planned events and of these 5 were prepared to plan 2! We rely heavily upon our 10 coaches and many of them come to 2 or 3 events a term.

There have been several important developments this year. Mike Crockett ran a Planners' course, in which he covered planning for White, Yellow and Orange courses. 10 members attended and 6 of these have used this training to plan JOG events during the year.

Last winter Will Kromhout started the QOAD series by linking them into the same venues and dates of appropriate JOG events and this worked well for the initial series and helped us considerably with planning as Will included JOG courses with those he planned for QOADs.

One of the most important developments this year has been the decision by Nick Fernandes to take on the role of Coach Educator and Trainer. He has already completed his UKCC Level 1 and has UKCC Level 2 lined up for the summer.

After this he will be able to start training more coaches for us and organising the structure of coaching at JOG events. The provision of well informed and knowledgeable coaches is vital if we are to keep the juniors motivated and interested in improving their skills and performance.

We applied for funding to progress the JOG programme and BOF, through Sport England funding has offered to pay for Nick's courses and two additional courses. BOF has also given JOG a grant of £600 for which we thank them.

Sam Hollingsworth has organised another delivery of O tops earlier in the year and more requests are coming in so I imagine we'll be circulating the membership soon to see who would like to order one.

Without the support of so many members JOG would be unable to function, we would like to thank everyone who has given their time in: planning, coaching, drawing and printing maps, helping at registration, turning up to support and being roped in to help coach! We also appreciate that many people offer help on a very regular basis and are grateful for this.

By the way, we are thinking of running an evening's course to introduce planners to the use of Purple Pen, so watch out for more information.

Roger and Judy Craddock

## **10. Amendments to the constitution.**

No amendments had been proposed. The only change to the constitution since the last AGM had been the change to the financial year end date, as passed by the EGM.

**11/ 12. Election of Officers/ Committee**

The officers and committee were elected as follows:

<b>Position</b>	<b>Name</b>	<b>Proposed by</b>	<b>Seconded by</b>	<b>Vote result</b>
President	Mike Crockett	Roger Craddock	Jeff Pakes	Carried
Chair	(no nominations)			
Secretary	Jeff Pakes	Mark Maynard	Bob Lloyd	Carried
Treasurer	Roger Craddock	Mark Maynard	Bob Lloyd	Carried
Committee 1	Bob Lloyd	Robert Green	Adrian Edwards	Carried
Committee 2	Bill Vigar	Robert Green	Adrian Edwards	Carried
Committee 3	Richard Sansbury	Robert Green	Adrian Edwards	Carried
Committee 4	Mark Maynard	Robert Green	Adrian Edwards	Carried
Committee 5	Rosie Wych	Robert Green	Adrian Edwards	Carried
Committee 6	Robert Green	Roger Craddock	Jeff Pakes	Carried
Committee 7	Jim Mallinson	Bob Lloyd	Bill Vigar	Carried

In the absence of any nominations for club chair, Roger outlined a plan for a rotating chairmanship. As Richard was still within his three-year tenure, he had volunteered to take the first duty until the new committee's first meeting in September.

Bob Lloyd expressed the view that the club needed as chair someone who was involved in orienteering beyond the club and who "knew other clubs in the South West".

Club members wishing to bring anything to the committee's attention should do so via the secretary, until a new permanent chairman is found.

**13. Any other business**

Roger reported that the club now has several permanent orienteering courses (POC's) "on its books" and was in the process of putting them on the website. Mark Maynard had been persuaded to look after the Vivary Park POC. The Horner Plantation was another possibility for a POC, said Roger.

Bob commented that the quality of some POCs was "doubtful" and that some maps may not be up-to-date. He was for the club dedicating its efforts to maintaining the map rather than the physical course itself and the administering of the POC, which he felt could be time-consuming and costly. This approach he said would also prevent revisions being performed by people with little experience and users consequently becoming frustrated.

Jim Pearson asked whether it was known how much usage the POCs had but no conclusive answer was given to his question.

Bob proposed a vote of thanks to Roger for chairing the meeting.

The meeting closed at 15.45.

Jeff Pakes (Secretary)

## Appendix

### Fixtures report for AGM

### Review of Year's Events

Since the last AGM the following events have taken place:

Date	Event	Venue	Organiser	Planner	Controller
17-Oct-10	Long-O	Ramscombe	Rosie Wych	Martin Longhurst	Rosie Wych
23-Oct-10	JOG	Queen's College	Judy Craddock		
30-Oct-10	JOG	King's Hall	Judy Craddock		
7-Nov-10	QOFL1	Blackborough North	Jeff Pakes	Sue Gard	Bill Vigar
13-Nov-10	JOG	Kings Cliff Wood	Judy Craddock		
13-Nov-10	QOAD1/JOG	Kings Cliff Wood	Will Kromhout	Will Kromhout	Richard Sansbury
20-Nov-10	JOG	SCAT/Castle	Judy Craddock		
27-Nov-10	JOG	Longrun Farm	Judy Craddock		
4-Dec-10	JOG	Wind Down	Judy Craddock		
4-Dec-10	QOAD2/JOG	Wind Down and Broomfield	Will Kromhout	Will Kromhout	Richard Sansbury
12-Dec-10	QOFL3	Ramscombe	Richard Sansbury	Andy Rimes	Rosie Wych
1-Jan-11	Xmas Novelty	Blackborough South	Bill Vigar	Will Kromhout	Will Kromhout
1-Jan-11	QOAD3/JOG	Blackborough South	Will Kromhout	Will Kromhout	Will Kromhout
9-Jan-11	Galoppen	Triscombe	Roger Craddock	Will Kromhout	Bill Vigar
22-Jan-11	QOAD4/JOG	Lydead Hill	Will Kromhout	Will Kromhout	Richard Sansbury
30-Jan-11	QOFL4	Buckland Wood	Jeff Pakes	Graham Hartley	Mike Crockett
5-Feb-11	JOG	Castle Neroche	Judy Craddock		
12-Feb-11	QOAD5/JOG	Cothelstone Hill	Will Kromhout	Will Kromhout	Richard Sansbury
20-Feb-11	QOFL5	Ham Hill	Tim Spenlove-Brown	Tony Hext	Jim Mallinson
26-Feb-11	JOG	Wellington School	Judy Craddock		
5-Mar-11	JOG	Broomfield Hill	Judy Craddock		
12-Mar-11	JOG	Thurlbear Woods	Judy Craddock	Jim Mallinson	
20-Mar-11	QOFL5	Crowcombe Heathfield	Richard Sansbury	Rosie Wych	Andy Rimes
26-Mar-11	JOG	Netherclay	Judy Craddock	Adrian Edwards	
8th May 2011	QOFL7	Cockercombe	Iain Pye	Keith Bolling	Jeff Pakes
14th May 2011	JOG	Longrun/Castle/SCAT	Judy Craddock	Mark Maynard	
21st May 2011	JOG	Fyne Court	Judy Craddock	Robert Green	
28th May 2011	JOG	Queen's College	Judy Craddock	Amy Hallett	
4th June 2011	JOG	Broomfield Hill	Judy Craddock	John Trayler	
11 <sup>th</sup> June 2011	JOG	Kingscliff Wood	Judy Craddock	Lloyd Williams	
18 <sup>th</sup> June 2011	JOG	Cothelstone Hill	Judy Craddock	Jim Mallinson	
25 <sup>th</sup> June 2011	JOG	Thurlbear Woods	Judy Craddock	Chris Philip	
2 <sup>nd</sup> July 2011	JOG	Castle Neroche	Judy Craddock	Ian Husband	
2 <sup>nd</sup> July 2011	Club Champs	Neroche	Will Kromhout	Will Kromhout (note :Bill volunteered to set out on the day)	

The number of Events that we as a club put on during the year is quite outstanding!

**Future Events**

The diary (not including all future JOGs and 'Living Well' events) looks like this:

Date	Event	Venue	Organiser	Planner	Controller
9 <sup>th</sup> July 2011	JOG	Lydead Hill	Judy Craddock	Jim Nicholls	
1 <sup>st</sup> /2 <sup>nd</sup> October 2011	Long-O	Doone Valley (St audries for Saturday Score?)	Andy Rimes (day 1); Rose Wych (day 2)	Ted Heath (day 1) Martin Longhurst (day 2)	Bill Vigar
20 <sup>th</sup> November 2011	QOFL1	St Audries		Graham Hartley	
26 <sup>th</sup> November 2011	QOAD1	Dead Women's Ditch, Quontocks	Brian Pearson	Brian Pearson	Richard Sansbury
10 <sup>th</sup> December 2011	QOAD2	St Audries	Graham Hartley	Graham Hartley	Richard Sansbury
18 <sup>th</sup> December 2011	QOFL2	Lydeard Hill, Middle Hill, Aisholt Common and Muchcare Wood, etc		Jim Mallinson	
1 <sup>st</sup> January 2012	Xmas Novelty	Sheldon			
14 <sup>th</sup> January 2012	QOAD3	Holway (Taunton Streets)  Note: venue may change for security reasons)	Will Kromhout	Will Kromhout	Richard Sansbury
29 <sup>th</sup> January 2012	QOFL3	<b>Culm Davy</b> (Officials and helpers park at Keepers Cottage. Competitors walk to there along the quiet lane from parking in a field at top of Wrangcombe Road. 700m)			
12 <sup>th</sup> February 2012	QOFL4	Cothelstone Hill and Twenty Acre Plantation		Andy Rymes	
18 <sup>th</sup> February 2012	QOAD4	Triscombe Stone	Jim Mallinson	Jim Mallinson	Richard Sansbury
3 <sup>rd</sup> March 2012	QOAD5	Castle Neroche	Chris Philip	Chris Philip	Richard Sansbury
25 <sup>th</sup> March 2012	QOFL5	Priors Park Wood			
15 <sup>th</sup> April 2012	Galoppen	Croydon Hill			
13 <sup>th</sup> May 2012	QOFL6	Staple Hill			
July 2012	Club Champs				
30 September 2011 - <i>provisional</i>	Long -O				
28 <sup>th</sup> October 2012	QOFL1				
18 <sup>th</sup> November 2012	QOFL2				
16 <sup>th</sup> December 2012	QOFL3				

DISCUSSION

Actions to be undertaken before next season:

- QOAD series. All events populated. It seemed that the regulars were all willing to plan one event next year. QOAD 3 location still to be confirmed.
- QOFL series: **Will need to continue with process of finding volunteers.** I will issue new list of 'teams' shortly.
- Galoppen: Location proposed as Croydon Hill. There has been issues of access but hopefully now resolved
- Dates for 2013 not yet agreed with SWOA as level B and C events not finalised. Suggested dates John Shucksmith as follows:

QOFL 4: 20 January 2013  
QOFL 5: 24 February 2013  
QOFL 6 24 March 2013

- It is likely that the date for QOFL 5 (Castle Neroche) will change, as SWOA have moved the date of Wessex Galoppen to same date.
- Long-O date for 2012 proposed for 30/9/12 but this clashes with compass sport event in Scottish borders

Mark Maynard 2<sup>nd</sup> July 2011

Draft